



AB14 09 6<sup>th</sup> August 2014

## **ZeroTolerance on Unauthorized Passengers**

In order to ensure the safety and wellbeing of everyone visiting and working at Tata sites, please be reminded we operate a Zero Tolerance policy for all unauthorized passengers including minors. The below process will be operated and enforced at all sites:-

 All trucks and trailers with an unauthorised passenger including children will be turned away and refused loading.

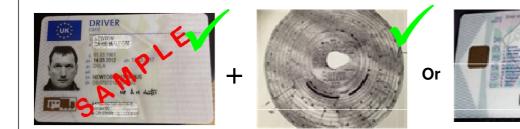
 No passengers are to be dropped outside Tata sites; drivers who have been seen dropping a passenger will be rejected and refused loading.

 P&O Operations will be contacted immediately – we will then allocate the load to an alternative vehicle.

• Second drivers, trainee or apprentice drivers and attendants (male and female) will be accepted providing the below requirements are met:

Second drivers , trainee or apprentice drivers (male or female):

- Company Identity Card
- Driving Licence
- Their own Tachograph or digi-card
- Their own Personal Protection Equipment (PPE) kit



Attendant drivers (male or female) :

- Company Identity/Training Card or
- Site Induction Card
- Their own Personal Protection Equipment (PPE) kit



